



## **Allotrope Partners**

### **Vietnam GHG & Carbon Management Specialist**

#### **Overview**

Allotrope Partners is an international clean energy advisory, investment, and business development firm with the mission to accelerate the transition to a sustainable, decarbonized energy future. Allotrope is headquartered in the United States, with local staff in Vietnam, the Philippines, Singapore, and other markets. Allotrope provides strategic guidance and transaction support to some of the world's leading corporate clean energy purchasers and develops and leads public-private partnership initiatives to scale clean energy, green finance, and decarbonization solutions in emerging markets.

In Vietnam, Allotrope leads multiple work streams to advance clean energy and decarbonization action. This includes work with commercial and industrial (C&I) companies, supply chain manufacturers, investors, developers, government officials, and other stakeholders to facilitate clean energy procurement, through direct work with corporate clients as well as grant-funded initiatives like the Clean Energy Investment Accelerator (CEIA). Allotrope also works to strengthen the capacity of subnational entities to advance carbon projects through our collaboration with the World Bank's Low Carbon Cities Program and supports financial institutions to scale clean energy investments, through our Greening the Banks initiative.

#### **Position Description**

Allotrope Partners seeks a Vietnam GHG & Carbon Management Specialist to support private sector partners with emissions analysis, climate reporting, and net zero strategy development. This role will conduct corporate GHG inventory analysis (Scope 1 and 2), support calculation methods for additional Scope 3 considerations, and ensure that emission calculations are performed in alignment with international standards and best practices. Candidates should have a strong understanding and familiarity with the GHG Protocol, Partnership for Carbon Accounting Financials (PCAF), ISO 14064, the IPCC Guidelines for National Greenhouse Gas Inventories, and the Science Based Target Initiative (SBTi) target setting processes as well as the ability to clearly communicate and share analysis and recommendations with a range of private sector stakeholders.

This position will report to Allotrope's Vietnam Country Director, and coordinate activities with the Senior Director of Allotrope's Advisory Practice in the U.S., Allotrope staff, and partners in Vietnam and across the region.

#### **Responsibilities**

- Support a range of Allotrope activities in Vietnam, including public and private sector clean energy, green finance, and decarbonization efforts, in coordination with Allotrope's global team.
- Facilitate an overall program of work, internal governance, and processes for GHG emissions services, with a strong focus on quality and compliance with appropriate standards or rules.
- Collect, organize, and analyze all necessary data.
- Conduct Scope 1 and 2 GHG emissions calculations in accordance with the GHG Protocol and other relevant guidelines, standards, and initiatives.
- Support the development of calculation methodologies for Scope 3 emissions, including Category 15 emissions in accordance with PCAF requirements.
- Develop GHG emission reduction initiatives and help formulate decarbonization strategies (corporate-wide and field-level), including prioritization based on considerations such as GHG reduction potential, feasibility, and cost/benefit analysis.
- Support the development of near-term GHG reduction targets for Scope 1, 2, and 3.
- Synthesize analysis into accessible, digestible reports, presentations, and lesson sharing materials.
- Build and strengthen relationships with C&I companies, banks and investors, government officials, donors, and aligned market stakeholders.
- Identify business opportunities to advance Allotrope's clean energy, green finance, and carbon initiatives.



## Required Skills

- Demonstrated experience with GHG emissions accounting in a corporate, entity-wide setting.
- Experience calculating and reporting on Scope 1, 2, and 3 emissions, including setting inventory boundaries and accounting for supply chain emissions using different approaches.
- Detailed knowledge of the GHG Protocol framework and applicability to emissions calculations.
- Strong analytical and numerical skills.
- Experience translating GHG emissions findings into actionable decarbonization recommendations.

## Qualifications

### Required Qualifications:

- Legally able to work in Vietnam.
- Bachelor's or Master's degree in environmental studies, corporate sustainability, climate change, clean energy, GHG accounting, engineering, or a related field.
- Relevant certifications in GHG accounting (ISO 14064, ISO 14065, ISO 14067, GHG Protocol), corporate sustainability, carbon financing, or related areas.
- Three or more years of relevant professional experience in GHG accounting, corporate sustainability, carbon financing, or a related sector in Vietnam.
- Good command of Microsoft Office Suite and data analysis tools.
- Fluency in English and Vietnamese, including strong English-language speaking and writing skills.

### Preferred Qualifications:

- Experience working with financial institutions and private sector companies in Vietnam and knowledge of financial accounting standards and best practices.
- Understanding of international carbon registries and their rules and processes, and direct experience with carbon offset transactions under the Gold Standard, Verra, or the Clean Development Mechanism.
- Prior experience working with a diverse, international English-speaking team and ability to provide effective, clear written and verbal communications.
- Flexible availability to support meetings with international team members in different time zones.

## How to Apply

Interested applicants should send a CV/resume and cover letter to [allotropevn@allotropepartners.com](mailto:allotropevn@allotropepartners.com). Please reference "Vietnam GHG & Carbon Management Specialist" in the email subject line.

## Job Location

Vietnam

## Position Type

Full Time, pending successful performance in a two-month probationary period.

## Compensation

Salary will be commensurate with experience.

*Allotrope Partners' policy is to provide equal opportunity to all persons without regard to race, color, creed, religion, national origin, citizenship, sex, age, sexual orientation, gender identity or gender expression, marital status, veteran status, physical or mental disability, or other protected classes prohibited by applicable law. Company policy prohibits harassment of applicants or employees on the basis of any protected classes.*